

■ INSTITUTIONAL DETAILS

Name of Institution
Head of Institution
Website

Instituto Profesional Duoc UC
Mr. Ricardo Paredes Molina, Rector
www.duoc.cl

■ GENERAL INFORMATION

International Students Handbook

Before their arrival in Chile, International students will receive an online student handbook with information about Duoc, Chile and its regions.

Academic Calendar

1st semester: March to July
2nd semester: August to December

Application deadlines for exchange students

15 September – 15 November: application for the first semester, March – July term
15 February – 15 April: application for the second semester, August – December term

■ INTERNATIONAL AFFAIRS OFFICE

Head of International Affairs

Rodrigo Núñez
Director of International Affairs
rnunez@duoc.cl

International Affairs Coordinators

María Elena Guarda
Coordinator for Students Exchange and Internships
mguarda@duoc.cl +(56 2) 2354 0147

María José Casaubon
Coordinator for Tailor-Made Courses and Scholarships
mcaaubon@duoc.cl +(56 2) 2999 2891

María Eugenia Jimenez
Coordinator for International Mobility, Partnerships and knowledge Transfer
mjimenezt@duoc.cl +(56 2) 2354 0174

Correspondence Address

Eliodoro Yáñez 1595, 10th Floor,
Providencia, Santiago
+(56 2) 23540000 | Postal Code 7500662

Cecilia González
Secretary
cgonzaleza@duoc.cl +(56 2) 2354 0162

■ ABOUT DUOC UC

Private non-profit institution with 2 year Technical Programs and 4 year Professional Programs.
Accredited by the National Board of Accreditation (CNA: www.cnachile.cl)
More than 92.000 regular students
9 Schools
16 Campuses
82 Programs



■ SCHOOLS

BUSINESS ADMINISTRATION
www.duoc.cl/escadministracion.html

COMMUNICATION
www.duoc.cl/esccomunicacion.html

CONSTRUCTION
www.duoc.cl/escconstruccion.html

DESIGN
www.duoc.cl/escdiseno.html

**INFORMATION TECHNOLOGY AND
TELECOMMUNICATIONS**
www.duoc.cl/escinformatica.html

ENGINEERING
www.duoc.cl/escingenieria.html

NATURAL RESOURCES
www.duoc.cl/escrecursos.html

TOURISM
www.duoc.cl/esc turismo.html

HEALTH
www.duoc.cl/escsalud.html

■ DIRECTOR

Juan Carlos Bacarreza
jbacarreza@duoc.cl + (56 2) 2354 0161 - Antonio Varas 666, Providencia-Santiago

José Francisco Zegers
jfzegers@duoc.cl + (56 2) 2354 1204 - Camino El Alba 12881, Las Condes-Santiago

José Pedro Mery
jmery@duoc.cl + (56 2) 2354 0925 - Av. Concha y Toro 1340, Maipú-Santiago

Angelina Vaccarella
avaccarella@duoc.cl + (56 2) 2354 0210 - Camino El Alba 12881, Las Condes-Santiago

Roberto Barriga
rbarriga@duoc.cl + (56 2) 2354 0448 - Antonio Varas 666, Providencia-Santiago

Jaime Retamal
jretamal@duoc.cl + (56 2) 2560 6780 - Vicuña Mackenna 4917, San Joaquín-Santiago

Waldo Hudson
whudson@duoc.cl + (56 2) 2354 0989 - Av. Concha y Toro 1340, Puente Alto-Santiago

Pablo Retamal
pretamalo@duoc.cl + (56 2) 2354 0477 - Antonio Varas 666, Providencia-Santiago

Jorge González M.
jgonzalez@duoc.cl + (56 2) 2354 0191 - Av. Esquina Blanca 501, San Joaquín-Santiago

■ OTHER

INNOVATION AND ENTREPRENEURSHIP CENTER

Edmundo Casas
ecasas@duoc.cl + (56 2) 2560 6832 www.centroinnova.cl

ENGLISH PROGRAM

Reinaldo Hernández
rhernandez@duoc.cl + (56 2) 2354 1072

**CENTER FOR INNOVATION
AND TECHNOLOGY TRANSFER (CITT)**

Roberto Barriga
rbarriga@duoc.cl + (56 2) 2354 0448 www.duoc.cl/escuelait/citt/

DDF - DUOC UC DESIGN FACTORY

Andrés Villela
avillela@duoc.cl + (56 2) 2354 0210 www.duoc.cl/designfactory/

■ EDUCATIONAL MODEL

*Learning Model - Aligning Curricula with
Industry needs*

For Duoc UC, the value of its technical and professional graduates is measured by their productivity, and thus by their competences. For this reason the development of its curriculum is based on information provided by the industry, with whom Duoc UC maintains a very close relationship and partnership. Our educational programs are modular and flexible; therefore they facilitate the inductive methodology and emphasize the practical aspects of the learning process. Our academic project seeks excellence in quality, which implies providing all our students with social, labor and cultural education.



Learn Chile is a consortium of 23 Chilean higher education institutions that work together, with support from the Chilean government, to enhance the promotion of Chile as a destination for international students who choose our country to live the experience of studying abroad.

www.learnchile.cl

Grading System

Duoc UC, as most Chilean higher education institutions, has a grading system that ranges from 1.0 up to 7.0 (being 7.0 the highest).

| Grading Scale | % Achievement | Meaning | Honours |
|---------------|---------------|----------------------|-----------------|
| 6.0 - 7.0 | 83% - 100% | Outstanding (7.0) | Highest Honours |
| 5.0 - 5.9 | 66% - 82% | Good | Honours |
| 4.0 - 4.9 | 50% - 65% | Sufficient | Passed |
| 3.0 - 3.9 | 33% - 49% | Less than Sufficient | Failed |
| 2.0 - 2.9 | 16% - 32% | Deficient | Failed |
| 1.0 - 1.9 | 0% - 15% | Very Deficient | Failed |

Credit System

Duoc UC credit system measures the workload that every student must take in order to develop and achieve the necessary skills and competences of a determined curricular activity. One credit equals 18 hours per semester, divided in 9 hours on campus and 9 hours off campus. Our programs are taught throughout 17 weeks of class, plus 1 week for final exams.

Language Courses

Duoc UC offers a 1 semester Spanish course free of charge for exchange students who want to improve their skills in Spanish.

Programs for International Students

We offer regular English courses at the School of Tourism (Tourism and Hospitality), and a Basic Level Spanish course. Our objective is to enhance communication and cultural understanding between English and Spanish speaking people in our community.

PRACTICAL ARRANGEMENTS

Accommodation

Duoc UC does not provide accommodation for international students. However, we provide information, contacts and counsel in finding safe and adequate housing. These places may be either in residence halls, shared flats or family housing. More information on application procedure at mjimenezt@duoc.cl

Approximate expenses per month

The range goes from USD 700 to USD 950 (€650 to €880), expenses depend mostly on the type of accommodation chosen by the student. This cost does not consider social activities, travel or clothing. More information on application procedure at mjimenezt@duoc.cl

Visa and permits

Students that wish to come to study in Chile will need to apply for a Student Visa. Information about this process will be sent along with their letter of acceptance. It is recommended to apply well in advance as in some countries this procedure takes time. Information on Student Visa in: www.extranjeria.gob.cl

Health Insurance

Health insurance is a requirement to study in Duoc UC and should be valid throughout their stay in Chile. Each student is responsible for its own insurance arrangements.